



1506
UNIVERSITÀ
DEGLI STUDI
DI URBINO
CARLO BO

INTERNSHIP, TRAINING AND ORIENTATION AGREEMENT N.°

The Carlo Bo University of Urbino, with legal headquarters in Urbino, tax code no.822002850418, hereafter referred to as the "Promoting Subject", and represented by Rector Prof. VILBERTO STOCCHI, born in Apecchio (PU) on 4 April 1954, C.F. STCVBR54D15A327I, having elected as his residence for professional purposes the address of: Via Saffi, no. 2,

and

The _____ (Company/Institution Name),
with legal headquarters in (City) _____
(Province/County) _____ (Street Address) _____
(Postal code) _____ (Country) _____
(V.A.T./Tax code no.) _____ hereafter referred to as the "Host
Subject"-- represented by-- (Name) _____, born in
(Place of Birth) _____, on (Date of
Birth: day/mo./year) _____

introduction

The above-said parties, with the aim of facilitating students' professional choices through direct experience in the work world, and in recognition of the educational sector's role in organizing alternating periods of study and work for its students,

agree as follows:

Article 1

The _____ (Company/Institution Name),
undertakes to host at its offices - following an objective evaluation of its ability to act in that capacity -
job placement/internship students of the Carlo Bo University of Urbino for training and orientation
activities.

Article 2

1. The training and orientation experience — for periods not exceeding 12 months, or 24 months in the case of a handicapped person — does not constitute a work contract.
2. The trainee should be understood as a "worker" for the purposes and effects of the provisions on health and safety at work, based on EU principles and national legislation in force in the country of the institution / host company.
3. During the course of said experience the student's/students' training and orientation will be monitored and double-checked by a tutor designated by the Promoting Subject (University) as its didactic-organisational manager, as well as by a firm-designated manager-supervisor.
4. A professional training and orientation plan will be provided for each trainee who enters the host firm, as per the conditions of the present Agreement. Said plan will include:
 - the trainee's name;



- the names of the tutor and the manager-supervisor designated by the firm;
- the objectives and organisational details of the traineeship/internship, including details of the hours during which the trainee will be present on company premises;
- the premises (addresses, departments, offices) at which the training/internship will take place;
- the identifying code of the National Insurance Programme (or similar legislation), which provides coverage for the trainee/intern, as well as information regarding the extent of personal responsibility involved, as outlined by Civil Law.

Article 3

During the course of the training and orientation period the job placement participant/intern will be obliged:

1. to carry out the activities foreseen by the training and orientation project;
2. to respect any existing regulations concerning hygiene, safety and health that concern his or her training location;
3. to respect the confidential nature of any data, information or knowledge concerning productive processes and company products with which s/he comes into contact during the training process;

Article 4

1. The Promoting Subject will insure the trainees/interns against: on-the- job accidents, through the Italian state-sponsored insurance (INAIL) agency by special formula with the insurance coverage of "managing on behalf of the State" and to a company at a special training for those non-European countries for which there is no such coverage. The Promoting Subject will also insure the trainees/interns against damages for which they are liable according to Civil Law through insurance agencies operating in the sector.
2. In the case of accidents occurring during the training programme, the Host Subject undertakes to declare (within the time provided by law) the incident with the Promoting Subject as well as filing a claim with the insuring institutions/agencies referring to the number of insurance signed by the person promoter:
 - Cumulative accident insurance - AIG - Europe Limited n. IAHE000100;
 - Civil liability policy: AIG - Europe Limited n. ILIE000311.
3. The Promoting Subject undertakes to send a copy of the present Agreement of each training and orientation project:
 - to the Italian Regional government (or Provincial government nominated);
 - to the Italian Provincial offices of the Ministry of Labour and Social Welfare competent for the inspection of the territory concerned;
 - to the representatives of the Italian Host Subject's Trade Union.
4. In accordance to local laws, communications to other subjects within the host country have to be made by the Host Subject

Article 5

1. The Host Subject must be in compliance with the legislation on the right to work of persons with disabilities.



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2. The Host Subject must ensure the trainee, in the start of the internship, adequate information and training on health and safety in the workplace in accordance with the national legislation in force in the country hosting company.

Article 6

The trainee/intern will not receive retribution during the training/internship period. However, the Host Company/Institution is free to assign the trainee/intern a scholarship to help him/her to complete the training/internship experience. Furthermore, the trainee/intern will be able to take advantage of the company canteen/cafeteria, as well as any other services normally offered by the company to its employees, in accordance with the rules established for the use of said service(s).

Article 7

The present Agreement has a duration of one year from the date of its signing and shall be deemed renewed each year save upon written notice of non-renewal by one of the Sides. It has to be notified by registered A / R three months before the deadline. In any case it must be ensured the completion of the training already underway.

Article 8

The Sides declare that they are both informed of the details of this Agreement and that they consent to having the personal data (gathered herein for the purpose of formalising this Act) saved in their files, concerning the protection of personal data.

Article 9

The Sides agree to settle amicably any disputes arising from this Convention; in case you can not resolve the dispute in this way, it is agreed that jurisdiction is the court of Urbino.

Article 10

Any registration fees of the Convention shall be borne by the person seeking registration.

Urbino, (date)

Company/Institution

Signature and official stamp

The Carlo Bo University of Urbino

per il Rettore

Prof. Vilberto Stocchi

il Delegato Rettorale

Prof. Tonino Pencarelli



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